

JOB DESCRIPTION

Job Title:	Camera Operator	Grade:	SP7
Department:	Faculty of Liberal Arts and Sciences	Date of Job Evaluation:	
Role reports to:	FLAS Marketing Officer		
Direct Reports:			
Indirect Reports:	FLAS Employability Manager, client matchday/event supervisors		
Other Key contacts:			
This role profile is non-contractual and provided for guidance. It will be updated and amended from time to time in accordance with the changing needs of the University and the requirements of the job.			

PURPOSE OF ROLE:

To be part of the FLAS Filming and Photography Team, helping to fulfil the requirements of the University's corporate partnership with Charlton Athletic Football Club, covering match days for Charlton Athletic FC men's and women's home games, as well as selected other events. You will be supervised by video / audio technical team and receive the necessary training.

To produce good quality film and still photography for use by both CAFC and the University.

KEY ACCOUNTABILITIES:

Team Specific:

- To be competent to operate a variety of different broadcast spec cameras
- To be able to operate a camera under instructions for long periods of times
- To be able to connect up cameras to wall boxes and safety manage BNC cables.

Generic:

- Work collaboratively with FLAS Employability team
- Provide support to FLAS projects and events

Managing Self:

- Reliability and punctuality are essential.
- Work to deadlines and project plans.

- Maintain a proactive approach
- Respond to queries and project work in a timely manner

Core Requirements:

- Adhere to and promote the University's policies on Equality and Diversity and Information Security;
- Ensure compliance with Health & Safety and Data Protection Legislation;
- Support and promote the University's Sustainability policies, including the Carbon Management Plan, and carry out duties in a resource efficient way, recognising the shared responsibility of minimising the university's negative environmental impacts wherever possible.

Additional Requirements:
For work with Charlton Athletic FC

- You will be provided with harness training.
- All camera and auxiliary equipment is provided.
- Please note you must be able to get to The Valley on public holidays including Boxing Day and New Year's day should the club get a home fixture on these days.

KEY PERFORMANCE INDICATORS:

- Effective part of film and photography team
- Timely production and delivery of work.
- Contribution to the team ethos and effectiveness.
- Responding to communications in a timely manner.

KEY RELATIONSHIPS (Internal & External):

- To enhance the knowledge exchange partnerships between CAFC and the University of Greenwich.
- To be an ambassador for the University of Greenwich.

PERSON SPECIFICATION

Essential	Desirable
Experience <ul style="list-style-type: none"> • Camera operation • Basic understanding of broadcast engineering • Working under pressure Skills <ul style="list-style-type: none"> • Ability to take direction • Experience of adhering to health and safety arrangements 	Experience <ul style="list-style-type: none"> • Working in a team • Working to a deadline Skills <ul style="list-style-type: none"> • Knowledge of a variety of different broadcast spec cameras

<p>Qualifications</p> <ul style="list-style-type: none"> • Current University of Greenwich student <p>Personal attributes</p> <ul style="list-style-type: none"> • We are looking for people who can help us deliver the values of the University of Greenwich: Excellence, Determination, Inclusivity, Ambition and Creativity 	<ul style="list-style-type: none"> • Knowledge of camera connection, wall boxes • Be able to safely manage BNC cables <p>Qualifications</p> <ul style="list-style-type: none"> • N/A <p>Personal attributes</p> <ul style="list-style-type: none"> • Interest in sport filming
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