

# University of Greenwich

## JOB DESCRIPTION

<b>Job Title:</b>	Research Fellow in Psychology	<b>Grade:</b>	AC1 (R)
<b>Department:</b>	Department of Psychology, Social Work and Counselling	<b>Date of Job Evaluation:</b>	
<b>Role reports to:</b>	Professor Pam Maras		
<b>Indirect Reports: Other Key contacts:</b>	<ul style="list-style-type: none"><li>• Charlton Athletic Community Trust and other partners</li><li>• Staff in the Department of Psychology, Social Work and Counselling and Centre for Children Schools and Families</li><li>• Faculty Business Development Manager and Greenwich Research and Enterprise</li></ul>		

### PURPOSE OF ROLE:

To work on existing projects and develop new research in psychology within the Faculty, including analysing data, developing research proposals and writing for publication; including in social psychology and its application.

### KEY ACCOUNTABILITIES:

#### Team Specific:

- Responsibility for setting up and managing existing research projects effectively in order to successfully achieve the research aims
- Monitor funding and ensure that outputs are completed to deadline
- Coordinate (where relevant) other members of the research team, including organisation of regular project meetings with the research team, in order to ensure projects are run efficiently
- Work effectively within a research team environment
- Prepare and publish findings from research in peer reviewed journals and research reports
- Prepare and present results at academic and non-academic conferences to disseminate findings to researchers and practitioners in the field
- Liaise with the faculty web author to inform the wider community about research findings and practical implications
- Liaise with external and internal contacts to develop collaborations for research proposals and projects
- Assist in the preparation of research proposals for external funding

#### Generic:

- Represent the University at project meetings
- Take part in Department and Faculty activities

#### Managing Self

- Be familiar with key literature in the area
- Work independently to achieve project deadlines
- Regularly communicate progress among the project partners and other team members

#### Core Requirements

- Adhere to and promote the University's Equality and Diversity policies
- Ensure compliance with Health & Safety regulations
- Support and promote the University's Sustainability policies, including the Carbon Management Plan, and carry out duties in a resource efficient way, recognising the shared responsibility of minimising the university's negative environmental impacts wherever possible.

#### Additional Requirements:

- Travel to partner institutions for project meetings, as well as national/international conferences
- Membership of the University of Greenwich Early Career Research Initiative (if relevant)
- Undertake such other duties as may reasonably be requested
- The successful applicant will be required to undertake a DBS check. The University will arrange this.

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### KEY PERFORMANCE INDICATORS:

- Meeting project deadlines, including deadlines for data preparation and analysis, publications, presentations, bimonthly research meetings etc., within agreed timelines and targets.
- Development of and familiarity with relevant research literature.
- Publication of research findings in international peer-reviewed journals.
- The writing and submission of external research bids.
- Presentations at national and international conferences/meetings.
- Production of research report updates every quarter.
- Work effectively with partner organisation's to produce research outputs.

### KEY RELATIONSHIPS (Internal & External):

- Charlton Athletic Community Trust and other partners
- Staff in the Department of Psychology, Social Work and Counselling and Centre for Children Schools and Families
- Faculty Business Development Manager
- Greenwich Research and Enterprise

### PERSON SPECIFICATION

Essential	Desirable
<b>Experience</b> <ul style="list-style-type: none"> <li>• Evidence of writing for publication in high quality journals</li> <li>• Demonstrable experience of coordinating and managing research projects.</li> <li>• High level of demonstrable experience in quantitative and mixed research methods</li> <li>• Experience of working on bids for external funding.</li> <li>• Experience in tracking research budgets.</li> </ul> <b>Skills</b> <ul style="list-style-type: none"> <li>• Extensive experience of SPSS.</li> <li>• Management and analysis of large datasets.</li> <li>• Ability to communicate effectively within a research team in order to keep all parties up to date with project developments.</li> <li>• Ability to communicate research findings to academics and non-academics.</li> <li>• Ability to liaise with external parties to develop research collaborations.</li> <li>• Ability to work under pressure, to tight research deadlines.</li> </ul> <b>Qualifications</b> <ul style="list-style-type: none"> <li>• Good first degree in psychology (or cognate discipline)</li> <li>• PhD in Psychology (or a relevant area)</li> </ul>	<b>Experience</b> <ul style="list-style-type: none"> <li>• Evidence of high quality publications</li> <li>• Compiling and presenting research reports of findings to non-academic audiences.</li> </ul> <b>Skills</b> <ul style="list-style-type: none"> <li>• Organisation of dissemination activities, such as research meetings and seminars.</li> </ul> <b>Qualifications</b> <ul style="list-style-type: none"> <li>• MSc in research methods</li> </ul>

**Signature(s)**

**Date of issue.....**