JOB DESCRIPTION

Job Title: Senior Lecturer in Law

Grade: AC3

Department: School of Law and Criminology

Responsible to: Academic Portfolio Lead for Law

Responsible for: None

Key Contacts: Head of School, Deputy Head of School, School Associate Heads, School Academic Portfolio Leaders, Programme Leaders.

Standard Occupational Classification (SoC Code): 2311

Non-Contractual Nature of Role Profile: This role profile is non-contractual and provided for guidance. It will be updated and amended from time to time in accordance with the changing needs of the University and the requirements of the job.

PURPOSE OF ROLE

To conduct high-quality research and teaching on undergraduate and postgraduate programmes in Law. The role will focus on delivering high-quality education in a variety of formats as well as research and enterprise activities. The person appointed will be expected to:

- Contribute to the delivery of existing teaching, course development, and to participate in the research carried out in the department.
- Contribute more widely to the design and delivery of teaching activities, reflecting the successful candidate's own subject specialism appropriate for the needs of a diverse student body; across the range of courses offered by the department.
- Engage in research and professional practice across the subject area and contribute to the research profile of the Department and to the next REF submission of within an appropriate research centre.

KEY ACCOUNTABILITIES

Team Specific:

- Contribute to/lead the delivery of high quality, innovative and effective teaching and new teaching initiatives, including inclusive approaches to setting and marking assessment.
- Work proactively on specific research topics aligned to your own and the department's research interests.
- Lead on personal and academic tutoring of undergraduate and postgraduate students.
- Lead and support others in the design and develop of new courses/modules demonstrating excellent curriculum design.
- Contribute/lead to curriculum development within the Department.
- Lead on the delivery of external accreditation activity.
- Contribution to the integration of research and scholarship and activities into teaching.
- Participation in the delivery of new courses, including CPD courses.

- Contribute to subject, professional and/or pedagogical research leading to the publication and/or dissemination of original work.
- Contribute to the research profile of the academic unit and to the REF submission of an appropriate research group.
- To contribute to and/or initiate the development of funding bids which contribute to the acquisition of internal and external resources to fund research, enterprise or teaching projects.
- Contribution to the continuous improvement of the student experience or Lead courses/modules effectively including adopting a responsive approach to students.
- Effective cross working with Professional Services to support students.
- Contribute to relationship management and engagement with key external bodies for teaching at a regional and national level; the national or regional public/cultural sectors/business, industry/professional bodies in relation to teaching, research or enterprise.
- Maintain effective, high quality and productive working relationships with professional bodies and employers.
- Supervision of undergraduate and postgraduate students.
- Work with other academics and lead the development of new courses, programmes and learning experiences in the department's discipline areas, developing the subject area and sharing best practice across the Faculty and University.
- Work with other academics and the administrative teams to deliver excellent student care and support student success and employability.
- Contribute to the general academic administrative work of the Department and Faculty.

Generic:

- Assist the Law Team in achieving the Department's KPIs.
- Contribute to departmental plans, activities and efficient working practices.
- Participate in visit to schools, local community groups, public engagements and related activity.
- Contribute to achieving the University's mission of Education Without Boundaries and values (Inclusive, Collaborative, Impactful) through teaching practice and / or engagement with university initiatives.
- Contribute to peer review and departmentally based teaching development activities.
- Promote your work and represent your discipline and the work of the University internally and externally, and take a proactive approach to ethical, good practice.

Managing Self:

- Develop expertise in inquiry/research-informed teaching with an increasing degree of autonomy.
- Keep abreast of developments within the field and seek continuous improvement of own professional practice.
- Actively participate in established professional development framework activities.
- Behave in a manner which reflects the University values and creates a positive environment for work and study.
- Maintain a high standard of student engagement and satisfaction.
- Seek to maximise the learning outcomes of students.

Core Requirements:

- Adhere to the University's policies on Equality, Diversity and Inclusion and Information Security.
- Ensure compliance with Health & Safety, Data Protection and Equality Legislation.
- Adhere to the University's Sustainability policies, including the Carbon Management Plan, and carry out duties in a resource efficient way, reflecting the shared responsibility of minimising the University's negative environmental impacts wherever possible.

- Adhere to current legal requirements and best practice relating to digital content and accessibility, including Web Content Accessibility Guidelines when creating digital content.

Additional Requirements:
Any other duties commensurate with the post and grade as agreed with the Head of School and the PVC of the Faculty.

This is a professional, demanding role within a complex organisation with an ambitious strategic plan and agenda for change. The role holder will be expected to show flexibility in working arrangements, including working hours, to ensure that the School of Law and Criminology delivers at the required level.

Freedom of speech and academic freedom:
In any matter falling under this job description, the university will have particular regard to, and place significant weight on, the importance of freedom of speech within the law, academic freedom and tolerance for controversial views in an educational context or environment. The University's commitments to freedom of speech and academic freedom are set out in the Freedom of Speech Code of Practice. In the event of any conflict between this job description and the Freedom of Speech Code of Practice, the Freedom of Speech Code of Practice will take precedence.

KEY PERFORMANCE INDICATORS:
Performance Indicators will be established in consultation with the Head of Department as part of the post-holder's annual Appraisal and Professional Development Review.

KEY RELATIONSHIPS (Internal & External):
Faculty PVC & Executive Dean; Deputy Dean; Head of School; Deputy Head of School; Portfolio Leads, School Associate Heads; Programme Leaders, Law and Criminology staff (academic and professional services); Directorates of the University.

PERSON SPECIFICATION

EXPERIENCE:

Essential Criteria

- Leadership and delivery of teaching on employment law, immigration law, wills and probate law, digital law/legal technology or maritime/shipping law.
- Leading courses/modules effectively including adopting a responsive approach to students.
- Conducting high quality, innovative and effective teaching on postgraduate and undergraduate programmes.
- Leading and contributing to subject, professional and/or pedagogical research and other scholarly activities in the field of Law.
- Student care and pastoral provision.
- Postgraduate teaching /supervision.
- Creating professional/community partnerships.
- Ability to teach across disciplines.
- Leading on external accreditation activity.
- Designing and leading significant teaching and assessment activity.
- High-quality publications.
- Initiating the development of Research bids.

SKILLS:

Essential Criteria

- Ability to engage with and respond to student feedback.
- Outstanding organisational, IT communication and interpersonal skills.
- Individual and /or collaborative income generation.
- Application for research funding and other bids.

Desirable Criteria

- Curriculum development in Law.

QUALIFICATIONS:

Essential Criteria

- PhD in Law or related field, or qualified solicitor, with a current or recent practising certificate.
- Teaching qualification.

PERSONAL ATTRIBUTES:

Essential Criteria

- We are looking for people who can help us deliver the values of the University of Greenwich: Inclusive, Collaborative and Impactful.