JOB DESCRIPTION

Job Title: Lecturer in Architectural Design

Grade: AC2

Department: School of Design & Creative Industries

Responsible to: Academic Portfolio Lead - Architecture

Responsible for: N/A

Key Contacts: N/A

Standard Occupational Classification (SoC code): 2311

Non-Contractual Nature of Role Profile: This role profile is non-contractual and provided for guidance. It will be updated and amended from time to time in accordance with the changing needs of the University and the requirements of the job.

PURPOSE OF ROLE

To conduct high quality architectural design teaching on our undergraduate and/or postgraduate programme within the Architecture Portfolio. The role will focus on delivering high-quality design teaching and a degree of architectural technology teaching to a specific cohort at 1st year BA level.

The candidate should also:

- Contribute to the delivery of teaching across undergraduate and/or postgraduate Architecture programmes, including research-informed curriculum development, and recruitment activities.
- Be aware of the changes to architectural education due to the proposals by ARB + RIBA and support the delivery of required alterations in teaching delivery.
- Must be able to collaborate with other module teaching (technology/histories & theories) within the programmes, to deliver a holist portfolio approach.
- Contribute more widely to the design and delivery of teaching activities across the school, reflecting the successfully candidate's own subject specialism, appropriate for the needs of a diverse student body; across the range of courses offered by the department.

KEY ACCOUNTABILITIES

Team Specific:

- Contribute to the delivery of high quality, innovative and effective teaching and new teaching initiatives, including inclusive approaches to setting and marking assessment.
- Contribute to academic tutoring of undergraduate and/or postgraduate students.
- Lead and support others in the design and develop of new courses/modules demonstrating excellent curriculum design.
- Contribute to curriculum development within the Department.
- Contribute to the delivery of external accreditation activity where applicable.
- Contribution to the integration of research and scholarship and activities into teaching or professional training materials.
- Participation in the delivery of new courses, including CPD and degree apprenticeships, integrating enterprise, innovation or external engagement activities, where applicable.
- Contribute to subject, professional and/or pedagogical research leading to the publication and/or dissemination of original work.

- Contribution to the continuous improvement of the student experience or Lead courses/modules effectively including adopting a responsive approach to students
- Effective cross working with Professional Services to support students
- Contribute to relationship management and engagement with key external bodies for teaching at a regional and national level; the national or regional public/cultural sectors/business, industry/professional bodies in relation to teaching, research or enterprise.
- Maintain effective, high quality and productive working relationships with professional bodies and employers
- Supervision of undergraduate and postgraduate students
- Work with other academics to support the development of new courses, programmes and learning experiences in the department's discipline areas.
- Work with other academics and the administrative teams to deliver excellent student care and support student success and employability
- Contribute to the general academic administrative work of the Department and Faculty

Generic:

- Assist the School of Design and Creative Industries Team in achieving the Department's KPIs
- Contribute to departmental plans, activities and efficient working practices
- Participate in visit to schools, local community groups, public engagements and related activity
- Demonstrate a commitment to equality, diversity and inclusion through teaching practice and / or engagement with University initiatives
- Contribute to peer review and departmentally based teaching development activities
- Promote your work and represent your discipline and the work of the University internally and externally, and take a proactive approach to ethical, good practice

Managing Self:

- Develop expertise in inquiry/research-informed teaching with an increasing degree of autonomy
- Keep abreast of developments within the field and seek continuous improvement of own professional practice
- Actively participate in established professional development framework activities
- Behave in a manner which reflects the University values and creates a positive environment for work and study
- Maintain a high standard of student engagement and satisfaction
- Seek to maximise the learning outcomes of students

Core Requirements:

- Adhere to the University's policies on Equality, Diversity and Inclusion and Information Security.
- Ensure compliance with Health & Safety, Data Protection and Equality Legislation.
- Adhere to the university's Sustainability policies, including the Carbon Management Plan, and carry out duties in a resource efficient way, reflecting the shared responsibility of minimising the university's negative environmental impacts wherever possible.
- Adhere to current legal requirements and best practice relating to digital content and accessibility, including Web Content Accessibility Guidelines when creating digital content.

Additional Requirements:
Undertake any other duties as requested by the line manager or appropriate senior manager, commensurate with the grade.

This is a professional, demanding role within a complex organisation with an ambitious strategic plan and agenda for change. The role holder will be expected to show flexibility in working arrangements, including

working hours, to ensure that the School of Design & Creative Industries delivers the required level of service.

Freedom of speech and academic freedom:
In any matter falling under this job description, the university will have particular regard to, and place significant weight on, the importance of freedom of speech within the law, academic freedom and tolerance for controversial views in an educational context or environment. The University's commitments to freedom of speech and academic freedom are set out in the Freedom of Speech Code of Practice. In the event of any conflict between this job description and the Freedom of Speech Code of Practice, the Freedom of Speech Code of Practice will take precedence.

KEY PERFORMANCE INDICATORS:
Performance Indicators will be established in consultation with the Head of Department as part of the post-holder's annual Appraisal and Professional Development Review

KEY RELATIONSHIPS (Internal & External):
Students
External Partners

PERSON SPECIFICATION

EXPERIENCE:

Essential Criteria

- Conducting and delivering high quality, innovative and effective teaching at undergraduate and/or postgraduate level.
- Running design groups and individual teaching effectively, including adopting a responsive approach to students.
- Student care and pastoral provision.

Desirable Criteria

- Undergrad and Postgraduate teaching /supervision.
- Fostering professional and or community partnerships.
- Ability to teach across disciplines.
- Contribution to external accreditation activity.
- Design of teaching and assessment activity.
- High-quality publications.
- Contributing to the development of Research bids.
- Curriculum development in Architecture.

SKILLS:

Essential Criteria

- Expertise in design teaching, architectural representation and architectural technology.
- Ability to engage with and respond to student feedback.
- Understand architectural design, theories and technologies.
- Outstanding organisational, IT communication and interpersonal skills.

Desirable Criteria

- Individual and /or collaborative income generation.
- Application for research funding and other bids.
- Individual and/or collaborative consultancy work

QUALIFICATIONS:

Essential Criteria

- Registered Architect or have reasonable teaching experience in design with architectural background (RIBA Parts 1 & 2)

Desirable Criteria

- Teaching qualification (such as PGCert HE)
- Appropriate professional qualifications or accreditation

PERSONAL ATTRIBUTES:

Essential Criteria

- We are looking for people who can help us deliver the values of the University of Greenwich: Inclusive, Collaborative and Impactful.