JOB DESCRIPTION

Job Title: Research Fellow

Grade: AC2

Department: Institute for Lifecourse Development, Faculty of Education, Health, and Human Sciences.

Responsible to: Professor in the Institute for Lifecourse Development

Responsible for: N/A

Key Contacts: Grant Holder; Associate Dean - Research and Knowledge Exchange (FEHHS)

Standard Occupational Classification (SoC code): 2119

Non-Contractual Nature of Role Profile: This role profile is non-contractual and provided for guidance. It will be updated and amended from time to time in accordance with the changing needs of the University and the requirements of the job.

PURPOSE OF ROLE

The purpose of this role is to support the successful completion of the funded research project: Recognising and Supporting Distance Dementia Care (CONSIDER).

This is an 18-month research project funded by the NIHR Research Programme for Social Care. The project aims to understand and provide recommendations to develop policy and practices around distance dementia care in England i.e. when people living with dementia at home have family carers who live 1 or more hour away. A focus of the project is how homecare workers can better support those with distance care relationships.

The Research Fellow will be employed full-time to support the delivery of this work. They will work closely with people living with dementia, family carers, home care professionals, patient and public advisory group members, and our study partner Dementia UK. They will be supported by and work with other research team members which includes colleagues at University of Greenwich as well as King's College London, London School of Economics, University of Hull, and University of West London.

KEY ACCOUNTABILITIES

Team Specific:

- To contribute to setting up the study. This might include applying for ethical approvals, developing study documents such as participant information sheets, consent forms, and interview topic guides etc, and setting up administrative process for the project.

- To support an analysis of the current state of distance care in England through a review of literature and local authority and carer centre websites. This will involve leading on data collection, management, and synthesis.

- To take a lead in qualitative data collection, management, and analysis through interviews with people living with dementia, family carers, home care workers, and other relevant professionals.

- To support online co-production workshops with people living with dementia, family carers, health and care professionals, and other relevant stakeholders.

- To engage in disseminating findings from the project including writing reports and giving presentations to both academic and non-academic audiences.

- To work with the research team and partners to deliver the research.

- To work within the project timescales and agreed work plans.

- To contribute to the successful delivery of the research project including ensuring that research is conducted in line with ethical and governance standards as defined by the University.

Generic:

- Participate, as appropriate, in activities at the University of Greenwich, including the Institute for Lifecourse Development

- Demonstrate a commitment to equality, diversity and inclusion through engagement with University initiatives

- Promote your work and represent your discipline and the work of the University internally and externally, and take a proactive approach to ethical, good practice

Managing Self:

- Prioritise tasks and manage time to meet significant deadlines.

- Keep abreast of developments within the field and seek continuous improvement of own professional practice.

- Behave in a manner which reflects the University values and creates a positive environment for work and study.

Core Requirements:

- Adhere to and promote the University's policies on Equality, Diversity and Inclusion and Information Security.

- Ensure compliance with Health & Safety and Data Protection Legislation.

- Support and promote the university's Sustainability policies, including the Carbon Management Plan, and carry out duties in a resource efficient way, recognising the shared responsibility of minimising the university's negative environmental impacts wherever possible.

- Adhere to current legal requirements and best practice relating to digital content and accessibility, including Web Content Accessibility Guidelines when creating digital content.

Additional Requirements:

Undertake any other duties as requested by the line manager or appropriate senior manager, commensurate with the grade

KEY PERFORMANCE INDICATORS:

Performance Indicators will be established in consultation with the Head of Department/School as part of the post-holder's annual Appraisal and Professional Development Review.

KEY RELATIONSHIPS (Internal & External):

This project is being delivered in collaboration with colleagues at Dementia UK, King's College London, London School of Economics, University of Hull, and University of West London.

PERSON SPECIFICATION

EXPERIENCE:

Essential Criteria
- Experience of high-quality qualitative data collection, management, analysis, and synthesis.

- Experience undertaking research (or working in a professional capacity) with people living with dementia including assessing capacity

- Experience of disseminating research including through writing and presentations for academic and non-academic audiences

- A good understanding of the adult social care sector and/or dementia care

Desirable Criteria
- Experience of working with external partners in research contexts.

- Experience with using creative methodologies to engage lesser-heard groups in research.

- Experience identifying and recruiting a diversity of research participants

- Experience of applying for ethical approvals including developing study protocols and documents such as participant information sheets and consent forms.

SKILLS:

Essential Criteria
- Excellent communication (written and verbal) skills including communicating complex conceptual ideas to those without specialist knowledge.

- An ability to work in a collaborative team in an open, sharing manner.

- Excellent organisation and time management skills including experience prioritising multiple tasks, meeting significant deadlines, and taking responsibility for identified parts of the project

Desirable Criteria
- Confident with use of NVivo

QUALIFICATIONS:

Essential Criteria
- A PhD in relevant Health and/or Social Care or Social Sciences, or intention to have completed a PhD within 3 months of starting the post, or have extensive relevant research experience

Desirable Criteria
- N/A

PERSONAL ATTRIBUTES:

Essential Criteria
- We are looking for people who can help us deliver the [values](#) of the University of Greenwich: Inclusive, Collaborative and Impactful.

Desirable Criteria
- N/A