

## JOB DESCRIPTION

**Job Title:** Lecturer / Senior Lecturer in Paramedic Science

**Grade:** AC2/AC3

**Department:** School of Health Sciences

**Responsible to:** APL Paramedic Science

**Responsible for:** N/A

**Key Contacts:** Teaching and professional services across the School of Health Sciences: practice supervisors, assessors and clinical practice facilitators in paramedic services.

**Standard Occupational Classification (SoC code):** 2311

**Non-Contractual Nature of Role Profile:** This role profile is non-contractual and provided for guidance. It will be updated and amended from time to time in accordance with the changing needs of the University and the requirements of the job.

### PURPOSE OF ROLE:

To conduct high quality research and teaching on undergraduate and postgraduate programmes in the areas of Paramedic Science. The role will focus on delivering high quality education in a variety of formats as well as research and enterprise activities. The person appointed will be expected to:

- Contribute to the delivery of existing teaching, course development, and to participate in the research carried out in the school.
- Contribute more widely to the design and delivery of teaching activities, reflecting the successfully candidate's own subject specialism appropriate for the needs of a diverse student body; across the range of courses offered by the school.
- Engage in research and professional practice across the subject area and contribute to the research profile of the school/faculty.

Candidates appointed at Senior Lecturer level are expected to demonstrate emerging leadership in a subject area and a growing reputation and impact across the Faculty, University, and more widely.

### KEY ACCOUNTABILITIES

**Team Specific:**

- Contribute to/lead the delivery of high quality, innovative and effective teaching, and new teaching initiatives, including inclusive approaches to setting and marking assessment (SL)
- Work proactively on specific research topics aligned to your own and the school's research interests (SL)
- Lead on personal and academic tutoring (including research supervision) of undergraduate and post graduate students.
- Lead and support others in the design and develop of new courses/modules demonstrating excellent curriculum design.
- Contribute / lead to curriculum development within the school (SL)
- Lead on the delivery of external accreditation activity (SL)
- Contribution to the integration of enterprise work/research and scholarship activities into teaching or professional training materials (SL)
- Participation in the delivery of new courses, including CPD and degree apprenticeships, integrating enterprise, innovation or external engagement activities (SL)
- Contribute to subject, professional and/or pedagogical research leading to the publication and/or dissemination of original work.
- Contribute to the research profile of the academic unit and to the REF submission.
- Participate in /or initiate (SL) the development of funding bids which contribute to the acquisition of internal and external resources to fund research, enterprise or teaching projects.
- Contribute to the continuous improvement of the student experience, leading courses/modules effectively, adopting a responsive approach to all learners.
- Work effectively and collaboratively with Professional Services to support all learners, enhancing the learner experience.
- Contribute to relationship management and engagement with key external bodies for teaching at a regional and national level; the national or regional public/cultural sectors/business, industry/professional bodies in relation to teaching, research or enterprise.
- Maintain effective, high quality and productive working relationships with professional bodies and employers.
- Supervision of undergraduate and postgraduate students
- Work with other academics and lead the development of new modules, courses, and learning experiences in the school's discipline areas, developing the subject area and sharing best practice across the Faculty and University (SL)
- Work with other academics and the administrative teams to deliver excellent student care and support student success and employability.
- Contribute to the general academic administrative work of the School and Faculty

**Generic:**

- Assist the paramedic science and other teams in achieving the schools KPIs.
- Contribute to School plans, activities and efficient working practices.
- Participate in visits to schools, local community groups, public engagements and related activity.
- Demonstrate a commitment to equality, diversity and inclusion through teaching practice and / or engagement with university initiatives.
- Contribute to peer review and school-based teaching development activities.
- Promote your work and represent your discipline and the work of the University internally and externally, and take a proactive approach to ethical, good practice.

**Managing Self:**

- Develop expertise in inquiry/research-informed teaching with an increasing degree of autonomy.
- Keep abreast of developments within the field and seek continuous improvement of own professional practice.
- Actively participate in established professional development framework activities.
- Behave in a manner which reflects the University values and creates a positive environment for work and study.
- Maintain a high standard of student engagement and satisfaction.
- Seek to maximise the learning outcomes of students.

**Core Requirements**

- Adhere to and promote the University's policies on Equality, Diversity and Inclusion and Information Security.
- Ensure compliance with Health & Safety and Data Protection Legislation.
- Support and promote the university's Sustainability policies, including the Carbon Management Plan, and carry out duties in a resource efficient way, recognising the shared responsibility of minimising the university's negative environmental impacts wherever possible.
- Adhere to current legal requirements and best practice relating to digital content and accessibility, including Web Content Accessibility Guidelines when creating digital content.

**Additional Requirements:**

Undertake any other duties as requested by the line manager or appropriate senior manager, commensurate with the grade.

This is a professional, demanding role within a complex organisation with an ambitious strategic plan and agenda for change. The role holder will be expected to show flexibility in working arrangements, including working hours, to ensure that paramedic science delivers the required level of service

**KEY PERFORMANCE INDICATORS:**

Performance Indicators will be established in consultation with the Head of School as part of the post-holder's annual Appraisal and Professional Development Review.

**KEY RELATIONSHIPS (Internal & External):**

Teaching and professional services across the School of Health Sciences: practice supervisors, assessors and clinical practice facilitators in paramedic services.

## PERSON SPECIFICATION

### EXPERIENCE:

#### Essential Criteria

- Extensive knowledge and experience of paramedic education
- Delivery and /or leading at undergraduate and/or postgraduate level in paramedic science.
- Conducting high quality, innovative and effective teaching on postgraduate and undergraduate programmes
- Leading courses/modules or training effectively including adopting a responsive approach to all learners.
- Leading and contributing to subject, professional and/or pedagogical research and other scholarly activities in the field of paramedic science
- Student care and pastoral provision

#### Desirable Criteria

- Postgraduate teaching /supervision (SL -essential)
- Creating professional/community partnerships (SL- essential)
- Ability to teach across disciplines (SL - essential)
- Leading on external accreditation activity (SL - essential)
- Leading and contributing to professional and/or pedagogical practice and other scholarly activities (including local dissemination of outputs arising from this work). (SL – essential)
- Designing and leading significant teaching and assessment activity (SL – essential)
- Supporting junior colleagues (SL – essential)

### SKILLS:

#### Essential Criteria

- Ability to engage with and respond to student/learner feedback.
- Outstanding organisational, IT communication and interpersonal skills
- Ability to undertake administrative duties associated with teaching, learning and assessment.

#### Desirable Criteria

- Curriculum development in paramedic science (SL – essential)
- Ability to lead at School/Faculty level (SL – essential)
- Ability to engage with key senior professional stakeholders in external bodies at a local level (SL – essential)

### QUALIFICATIONS:

#### Essential Criteria

- First degree and current registration with the HCPC as a Registered Paramedic.

- Master's or nearing completion, or doctorate, or equivalent professional practice experience in paramedic science (SL – essential)
- Professionally recognised teaching/assessing qualification or substantial evidence of teaching

**Desirable Criteria**

- Doctorate.
- PGCE or PGCHE or HEA Fellowship.

**PERSONAL ATTRIBUTES:****Essential Criteria**

- We are looking for people who can help us deliver the [values](#) of the University of Greenwich: Inclusive, Collaborative and Impactful.