

JOB DESCRIPTION

Job Title: Research Assistant RCT of Family Therapy for County Lines

Grade: AC1

Department: School of Human Sciences

Responsible to: Dr Sajid Humayun

Responsible for: n/a

Key Contacts: Professor Claire Monks; Professor Darrick Jolliffe (RHUL)

Standard Occupational Classification (SoC code): 2119

Non-Contractual Nature of Role Profile: This role profile is non-contractual and provided for guidance. It will be updated and amended from time to time in accordance with the changing needs of the University and the requirements of the job.

PURPOSE OF ROLE

The postholder will contribute to the successful conduct of a clinical trial of [Functional Family Therapy-Gangs](#) for young people at risk of County Lines Drug Network (CLDN) involvement and Child Criminal Exploitation (CCE). The study is an efficacy Randomised Controlled Trial being conducted in three London boroughs with high rates of CLDN activity funded by the Youth Endowment Fund and follows [a successful pilot RCT](#).

The person appointed will be expected to:

- Help to recruit young people and families and practitioners for the study.
- Successfully complete quantitative and qualitative data collection (including conducting interviews and administering questionnaires) with young people, their families, and practitioners. You will also be responsible for collecting administrative data stored on local authority systems.
- Help to maintain data systems for study data and administrative systems for the successful conduct of the study.
- Working closely with intervention delivery partners ([Family Psychology Mutual](#)).

- Analyse quantitative (and some qualitative) data.
- Contribute to writing project reports and peer-reviewed journal articles.
- Liaise with a range of other study partners and stakeholders.

KEY ACCOUNTABILITIES

Team Specific:

- Recruitment of study participants, including young people, their families, and social workers.
- Quantitative data collection, including remote data collection and collecting secondary data from agency systems.
- Qualitative data collection.
- Analysis of quantitative and qualitative data.
- Contribute to drafting reports to the funder and preparing manuscripts for submissions to peer reviewed journals.
- Maintain data systems for all project data and ensure security and confidentiality of the data.
- Attend and contribute to team and other project meetings and take notes/minutes if required.
- Under the supervision of the project lead and lead research fellow, contribute to the successful delivery of the study.
- Disseminate research and enterprise findings at national conferences and symposia and at internal meetings and seminars.
- Undertake any training relevant to the role.
- Undertake any additional administrative tasks if required.
- Liaising with study partners, including the delivery partner, social workers and other practitioners, local authority management and funder.
- Promote your work and represent your discipline and the work of the University internally and externally.
- Contribute to relationship management and engagement with key national or regional public/cultural sectors/business, industry/professional bodies in relation to research and/or enterprise.

Generic:

- Contribute to the research profile of the Centre for Vulnerable Children and Families and the Institute for Lifecourse Development.
- Demonstrate a commitment to equality, diversity and inclusion through engagement with University initiatives.

Promote your work and represent your discipline and the work of the University internally and externally and take a proactive approach to ethical good practice.

Managing Self:

- Keep abreast of developments within the field and seek continuous improvement of own professional practice.
- Actively participate in established professional development framework activities.
- Behave in a manner which reflects the University values and creates a positive environment for work and study.

Core Requirements:

- Adhere to and promote the University's policies on Equality, Diversity and Inclusion and Information Security;
- Ensure compliance with Health & Safety and Data Protection Legislation;
- Support and promote the University's Sustainability policies, including the Carbon Management Plan, and carry out duties in a resource efficient way, recognising the shared responsibility of minimising the university's negative environmental impacts wherever possible.

Additional Requirements:

Any other duties commensurate with the post and grade as agreed with the Head of Department/School and the PVC of the Faculty.

KEY PERFORMANCE INDICATORS:

Performance Indicators will be established in consultation with the Head of Department/School as part of the post-holder's annual Appraisal and Professional Development Review.

KEY RELATIONSHIPS (Internal & External):

Royal Holloway University of London, IoPPN Clinical Trials Unit, London Borough of Redbridge, London Borough of Haringey, London Borough of Tower Hamlets, Family Psychology Mutual, FFT-LLC, Youth Endowment Fund

PERSON SPECIFICATION

EXPERIENCE:

Essential Criteria

- Experience of undertaking research or working with vulnerable young people and families
- Conducting quantitative research (in Psychology, healthcare or similar settings)
- Strong level of knowledge in working with research methods
- Experience of working to deadlines and managing own time

Desirable Criteria

- Conducting research or working with young people involved in offending, gangs, CCE or CLDNs
- Liaising with practitioners
- Conducting qualitative research (in Psychology, healthcare or similar settings)

SKILLS:

Essential Criteria

- Excellent verbal and communication skills
- Excellent project management skills
- Excellent teamwork skills
- Effective communication skills (including with external audiences)
- Outstanding organisational, IT communication and interpersonal skills

Desirable Criteria

- Ability to work effectively in a research team

QUALIFICATIONS:

Essential Criteria

- Possess a postgraduate degree (e.g., MSc) in Psychology, Criminology or a related field

PERSONAL ATTRIBUTES:

Essential Criteria

- Willingness to undertake travel to research sites, including family homes, when required, subject to risk assessments
- Ability to work flexibly to accommodate the needs of families
- Ability to work independently to agreed timelines
- We are looking for people who can help us deliver the [values](#) of the University of Greenwich: Excellence, Determination, Inclusivity, Ambition and Creativity

Desirable Criteria

- Potential to engage effectively with vulnerable young people and families