**JOB DESCRIPTION**

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| **Job Title:** | **Lecturer in History** | **Grade:** | **AC2** |
| **Department:** | **School of Humanities and Social Sciences** | **Date of Job Evaluation:** | **April 2024** |
| **Role reports to:** | Academic Portfolio Lead (History) | | |
| **Direct Reports** | **None** | | |
| **Indirect Reports:**  **Other Key contacts:** | **None**  Head of School; Deputy Head of School; Associate Heads of School (Research and Knowledge Exchange; Student Success) | | |
| This role profile is non-contractual and provided for guidance. It will be updated and amended from time to time in accordance with the changing needs of the University and the requirements of the job. | | | |

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| **PURPOSE OF ROLE:**   |  |  |  | | --- | --- | --- | | |  |  | | --- | --- | | To conduct high quality research and teaching on undergraduate and postgraduate programmes in History. The role will focus on delivering high quality education in a variety of formats as well as research and enterprise activities. The person appointed will be expected to:   * Contribute to the delivery of existing teaching, course development, and to participate in the research carried out in the School and Faculty; * Contribute more widely to the design and delivery of teaching activities, as appropriate to the successful candidate’s subject specialism and the needs of a diverse student body; * Engage in research and practice across the subject area and contribute to the research profile of the School and to future REF submissions as appropriate.  |  | | --- | |  | | | |

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| **KEY ACCOUNTABILITIES:**  **Team Specific:**   |  | | --- | |  |  * Contribute to the delivery of high quality, innovative and effective teaching and new teaching initiatives, including inclusive approaches to setting and marking assessment * Work proactively on specific research topics aligned to your own and the department’s research interests * Lead on personal and academic tutoring of undergraduates * Contribute to subject, professional and/or pedagogical research leading to the publication and/or dissemination of original work * Contribute to the research profile of the School and to future REF submissions as appropriate * To contribute to the development of funding bids which contribute to the acquisition of internal and external resources to fund research, enterprise or teaching projects * Contribution to the continuous improvement of the student experience or Lead modules effectively including adopting a responsive approach to students * Effective crossworking with Professional Services to support students * Maintain effective, high quality and productive working relationships with professional bodies and employers * Supervision of undergraduate and postgraduate students as appropriate * Work with other academics and the administrative teams to deliver excellent student care and support student success and employability * Contribute to the general academic administrative work of the School and Faculty   **Generic:**   * Assist the History Team in achieving the School’s KPIs * Contribute to School plans, activities and efficient working practices * Participate in visit to schools, local community groups, public engagements and related activity * Demonstrate a commitment to equality, diversity and inclusion through teaching practice and/or engagement with University initiatives * Contribute to peer review and School-based teaching development activities * Promote your work and represent your discipline and the work of the University internally and externally, and take a proactive approach to ethical, good practice   **Managing Self**   * Develop expertise in inquiry/research-informed teaching with an increasing degree of autonomy * Keep abreast of developments within the field and seek continuous improvement of own professional practice * Actively participate in established professional development framework activities * Behave in a manner which reflects the University values and creates a positive environment for work and study * Maintain a high standard of student engagement and satisfaction * Seek to maximise the learning outcomes of students   **Core Requirements**   * Adhere to and promote the University’s policies on Equality and Diversity and Information Security.  Ensure compliance with Health and Safety regulations and Data Protection legislation. * **Support and promote the University’s Sustainability policies, including the Carbon Management Plan, and carry out duties in a resource efficient way, recognising the shared responsibility of minimising the university's negative environmental impacts wherever possible.** * Adhere to current legal requirements and best practice relating to digital content and accessibility, including Web Content Accessibility Guidelines when creating digital content.   **Additional Requirements:**  Any other duties commensurate with the post and grade as agreed with the Head of School and the PVC of the Faculty. |
| **KEY PERFORMANCE INDICATORS:**  Performance Indicators will be established in consultation with the Head of Department as part of the post-holder’s annual Appraisal and Professional Development Review |
| **KEY RELATIONSHIPS (Internal & External):**  Head of School; Deputy Head of School; Associate Heads of School (Research and Knowledge Exchange; Student Success) |

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| **PERSON SPECIFICATIONON** | |
| **Essential**  **Experience**   * Delivery of high quality and innovative teaching of History at undergraduate level * Leading courses/modules effectively including adopting a responsive approach to students * Contributing to subject, professional and/or pedagogical research and other scholarly activities in the field of History * Student care and pastoral provision   **Skills**   * Outstanding organisational and IT skills * Excellent communication, interpersonal and teamwork skills * A reflective approach which includes an ability to engage with and respond to feedback   **Qualifications**   * PhD in History or a related field   **Personal attributes**   * We are looking for people who can help us deliver the [values](https://docs.gre.ac.uk/__data/assets/pdf_file/0026/227168/ug270-y21-strategy-w-07052021-s.pdf) of the University of Greenwich: Inclusive, Collaborative, Impactful. | **Desirable**  **Experience**   * Postgraduate teaching/supervision * Creating professional/community partnerships * Ability to teach across disciplines * Designing and leading significant teaching and assessment activity * High quality publications * Experience and knowledge of blended learning practices * Application for research funding and other bids   **Skills**  N/A  **Qualifications**   * Fellowship of a relevant professional body * Teaching qualification |