**JOB DESCRIPTION**

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| **Job Title:** | **Lecturer in History** | **Grade:** | **AC2** |
| **Department:** | **School of Humanities and Social Sciences** | **Date of Job Evaluation:** | **April 2024** |
| **Role reports to:** | Academic Portfolio Lead (History)  |
| **Direct Reports** | **None** |
| **Indirect Reports:****Other Key contacts:** | **None**Head of School; Deputy Head of School; Associate Heads of School (Research and Knowledge Exchange; Student Success)  |
| This role profile is non-contractual and provided for guidance. It will be updated and amended from time to time in accordance with the changing needs of the University and the requirements of the job. |

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| **PURPOSE OF ROLE:**

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| To conduct high quality research and teaching on undergraduate and postgraduate programmes in History. The role will focus on delivering high quality education in a variety of formats as well as research and enterprise activities. The person appointed will be expected to:* Contribute to the delivery of existing teaching, course development, and to participate in the research carried out in the School and Faculty;
* Contribute more widely to the design and delivery of teaching activities, as appropriate to the successful candidate’s subject specialism and the needs of a diverse student body;
* Engage in research and practice across the subject area and contribute to the research profile of the School and to future REF submissions as appropriate.

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| **KEY ACCOUNTABILITIES:****Team Specific:**

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* Contribute to the delivery of high quality, innovative and effective teaching and new teaching initiatives, including inclusive approaches to setting and marking assessment
* Work proactively on specific research topics aligned to your own and the department’s research interests
* Lead on personal and academic tutoring of undergraduates
* Contribute to subject, professional and/or pedagogical research leading to the publication and/or dissemination of original work
* Contribute to the research profile of the School and to future REF submissions as appropriate
* To contribute to the development of funding bids which contribute to the acquisition of internal and external resources to fund research, enterprise or teaching projects
* Contribution to the continuous improvement of the student experience or Lead modules effectively including adopting a responsive approach to students
* Effective crossworking with Professional Services to support students
* Maintain effective, high quality and productive working relationships with professional bodies and employers
* Supervision of undergraduate and postgraduate students as appropriate
* Work with other academics and the administrative teams to deliver excellent student care and support student success and employability
* Contribute to the general academic administrative work of the School and Faculty

**Generic:*** Assist the History Team in achieving the School’s KPIs
* Contribute to School plans, activities and efficient working practices
* Participate in visit to schools, local community groups, public engagements and related activity
* Demonstrate a commitment to equality, diversity and inclusion through teaching practice and/or engagement with University initiatives
* Contribute to peer review and School-based teaching development activities
* Promote your work and represent your discipline and the work of the University internally and externally, and take a proactive approach to ethical, good practice

**Managing Self*** Develop expertise in inquiry/research-informed teaching with an increasing degree of autonomy
* Keep abreast of developments within the field and seek continuous improvement of own professional practice
* Actively participate in established professional development framework activities
* Behave in a manner which reflects the University values and creates a positive environment for work and study
* Maintain a high standard of student engagement and satisfaction
* Seek to maximise the learning outcomes of students

**Core Requirements*** Adhere to and promote the University’s policies on Equality and Diversity and Information Security.  Ensure compliance with Health and Safety regulations and Data Protection legislation.
* **Support and promote the University’s Sustainability policies, including the Carbon Management Plan, and carry out duties in a resource efficient way, recognising the shared responsibility of minimising the university's negative environmental impacts wherever possible.**
* Adhere to current legal requirements and best practice relating to digital content and accessibility, including Web Content Accessibility Guidelines when creating digital content.

**Additional Requirements:**Any other duties commensurate with the post and grade as agreed with the Head of School and the PVC of the Faculty. |
| **KEY PERFORMANCE INDICATORS:**Performance Indicators will be established in consultation with the Head of Department as part of the post-holder’s annual Appraisal and Professional Development Review  |
| **KEY RELATIONSHIPS (Internal & External):**Head of School; Deputy Head of School; Associate Heads of School (Research and Knowledge Exchange; Student Success) |

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| **PERSON SPECIFICATIONON** |
| **Essential****Experience*** Delivery of high quality and innovative teaching of History at undergraduate level
* Leading courses/modules effectively including adopting a responsive approach to students
* Contributing to subject, professional and/or pedagogical research and other scholarly activities in the field of History
* Student care and pastoral provision

**Skills*** Outstanding organisational and IT skills
* Excellent communication, interpersonal and teamwork skills
* A reflective approach which includes an ability to engage with and respond to feedback

**Qualifications*** PhD in History or a related field

**Personal attributes*** We are looking for people who can help us deliver the [values](https://docs.gre.ac.uk/__data/assets/pdf_file/0026/227168/ug270-y21-strategy-w-07052021-s.pdf) of the University of Greenwich: Inclusive, Collaborative, Impactful.
 | **Desirable****Experience*** Postgraduate teaching/supervision
* Creating professional/community partnerships
* Ability to teach across disciplines
* Designing and leading significant teaching and assessment activity
* High quality publications
* Experience and knowledge of blended learning practices
* Application for research funding and other bids

**Skills**N/A**Qualifications*** Fellowship of a relevant professional body
* Teaching qualification
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