

JOB DESCRIPTION

Job Title:	Senior Lecturer – Primary Education	Grade:	AC3
Department:	School of Education	Date of Job Evaluation:	
Role reports to:	Academic Portfolio Lead	SOC Code	
Direct Reports	N/A		
<p>This role profile is non-contractual and provided for guidance. It will be updated and amended from time to time in accordance with the changing needs of the University and the requirements of the job.</p>			

PURPOSE OF ROLE:

The main duty of this post is to conduct high quality teaching on programmes in primary education, including QTS programmes. This post also requires supervision of doctoral students each year. There will be a focus on delivering high quality education in a variety of formats. The person appointed will be expected to:

- Contribute extensively to the delivery of teaching activities on the primary education programmes. Appropriate for the needs of a diverse student body.
- Contribute to other courses offered by the school according to need.
- Supervise several doctoral students per year – within supervision guidelines and limitations.
- Support development of new modules demonstrating excellent design under the direction of the programme leader/APL(s).
- Engage in professional practice across the subject area and contribute to the profile of the School and Faculty.
- Support the delivering of the student experience.
- Candidates appointed at Senior Lecturer level are expected to demonstrate emerging leadership in a subject area and a growing reputation and impact across the Faculty, University, and more widely.

KEY ACCOUNTABILITIES:

Team Specific:

- Contribute to the delivery of high quality, innovative and effective teaching, and new teaching initiatives, including inclusive approaches to

setting and marking assessment.

- Personal and academic tutoring of undergraduates/postgraduates.
- Contribute to curriculum development within the school.
- Engage in recruitment activities such as open days/evenings and interviews.
- Contribute to the continuous improvement of the student experience or lead courses/modules effectively including adopting a responsive approach to students.
- Contribute to relationship management and engagement with external partners.
- Maintain effective, high quality and productive working relationships with colleagues, professional bodies, and employers.
- Supervise undergraduate and PGR student projects.
- Work with other academics and the administrative teams to deliver excellent student care, and support student success and employability.
- Effective cross working with Professional Services.
- Contribute to the general academic administrative work of the School and Faculty.

Generic:

- Assist the team in achieving the School's KPIs.
- Contribute to portfolio/School plans, activities, and efficient working practices.
- Participate in visits, public engagements, and related activity.
- Demonstrate a commitment to equality, diversity, and inclusion through teaching practice and engagement with university initiatives and values.
- Contribute to School-based teaching development activities.
- Promote your work and represent your discipline and the work of the University internally and externally, and take a proactive approach to ethical, good practice.

Managing Self:

- Contribute to the development and delivery of excellent learning, teaching, and assessment practice across the University.
- Develop expertise in practice or research-informed teaching with an increasing degree of autonomy.
- Keep abreast of developments within the field and seek continuous improvement of own professional practice.
- Actively participate in established professional development framework activities.
- Behave in a manner which reflects the University values and behaviours which creates a positive environment for work and study.
- Maintain a high standard of student engagement and satisfaction.

Core Requirements:

- Adhere to and promote the University's policies on Equality, Diversity and Inclusion and Information Security;
- Ensure compliance with Health & Safety and Data Protection Legislation;
- Support and promote the university's Sustainability policies, including the Carbon Management Plan, and carry out duties in a resource efficient way, recognising the shared responsibility of minimising the university's negative environmental impacts wherever possible
- Adhere to current legal requirements and best practice relating to digital content and accessibility, including Web Content Accessibility Guidelines when creating digital content.

Additional Requirements:

Undertake any other duties as requested by the line manager or appropriate senior manager, commensurate with the grade.

This is a professional, demanding role within a complex organisation with an ambitious strategic plan and agenda for change. The role holder will be expected to show flexibility in working arrangements, including working hours, to ensure that the School of Education delivers the required level of service.

KEY PERFORMANCE INDICATORS:

Performance indicators will be established in consultation with the line manager as part of the post-holder's annual Appraisal and Professional Development Review.

KEY RELATIONSHIPS (Internal & External):

Primary and doctoral Teams and with the Institute for Life Course Development. Student and Academic services teams such as the library, study skills support, student welfare as well as learning and quality.

PERSON SPECIFICATION

Essential	Desirable
<p>Experience</p> <ul style="list-style-type: none"> • High quality, innovative and effective teaching on relevant HE programmes. • Experience of successful supervision of postgraduate student research projects. • Leading undergraduate modules effectively including adopting a responsive approach to student feedback. • Successful student care, employability and pastoral provision including working with professional services. • Experience of teaching as a primary school teacher. <p>Skills</p> <ul style="list-style-type: none"> • Excellent skills, subject knowledge, theoretical knowledge, understanding of pedagogy and knowledge of current practices in the discipline of education. • Flexibility to contribute to teaching other modules in the portfolio as appropriate. • Ability to engage with and respond to student feedback effectively. • Strong organisational, IT, communication, and interpersonal skills. • Ability to engage effectively with partner organisations and colleagues. <p>Qualifications</p> <ul style="list-style-type: none"> • Doctorate in Education or related field. • Fellowship of the HEA / Advance HE. • Qualified Teacher Status. 	<p>Experience</p> <ul style="list-style-type: none"> • High quality, innovative and effective teaching on programmes in primary education. • Experience of successful doctoral supervision and completion. <p>Skills</p> <ul style="list-style-type: none"> • Effective and innovative module design that addresses awarding gaps and ensures an engaging and accessible curriculum for all. • Excellent knowledge of current primary specific education practices and theories. <p>Qualifications</p> <ul style="list-style-type: none"> • Senior fellowship of the HEA / Advance HE.

Personal attributes

- We are looking for people who can help us deliver the [values](#) of the University of Greenwich: Inclusive, Collaborative and Impactful