

JOB DESCRIPTION

Job Title:	Research Fellow	Grade:	AC1
Department:	FEHHS: Human Sciences	Date of Job Evaluation:	Feb 2024
Role reports to:	Line Manager (Dr Thomas Rhys Evans)		
This role profile is non-contractual and provided for guidance. It will be updated and amended from time to time in accordance with the changing needs of the University and the requirements of the job.			

PURPOSE OF ROLE:

The postholder will provide an instrumental contribution towards the Leverhulme Trust funded project 'Identifying Opportunities for Accessible Feedback in Research'. This global transdisciplinary survey will focus upon the identification and evaluation of different feedback mechanisms from across the research cycle.

The core requirements of the role are to:

- Recruit widely for the study, maintaining thorough records of activity and engagement
- Liaise with networks, societies and communities (e.g., the Framework for Open and Reproducible Research Training: FORRT)
- Follow a range of open research practices (e.g., preregistration and data sharing)
- Analyse both qualitative and quantitative data
- Contribute to the dissemination of the project including academic publications and an open-access e-book
- Under the supervision of the project lead, contribute to the successful delivery of the work

KEY ACCOUNTABILITIES:

Team Specific:

- Recruit widely for the study, maintaining thorough records of activity and engagement
- Liaise with networks, societies, and communities
- Fulfil and closely adhere to a range of open research practices
- Analyse both qualitative and quantitative data
- Contribute to the academic and community dissemination of the project
- Maintain data systems for project data and ensure security and confidentiality of data
- Attend and contribute to team and project meetings
- Undertake relevant administrative tasks and training

Generic: Managing Self:

- Plan own day-to-day research activity within the framework of the agreed project
- To work in a flexible manner, ensuring research outcomes are met
- Ability to work on own initiative, but to ask when needing support

- Liaise with research colleagues and support staff on routine matters
- Make internal and external contacts to develop knowledge and understanding and form relationships for future collaboration
- Behave in a manner which reflects the university values and creates a positive environment for work.
- Show consideration to others
- Work with colleagues to ensure that the working environment is conducive and fit for purpose

Core Requirements:

- Adhere to and promote the University's policies on Equality and Diversity and Information Security;
- Ensure compliance with Health & Safety and Data Protection Legislation;
- Support and promote the University's Sustainability policies, including the Carbon Management Plan, and carry out duties in a resource efficient way, recognising the shared responsibility of minimising the university's negative environmental impacts wherever possible.

Additional Requirements:

N/A

KEY PERFORMANCE INDICATORS:

- Co-ordinated and managed research activity
- Evidenced effective liaison with networks, communities and the research team
- Data collection targets met with detailed documentation and records
- Data analysed according to established protocol
- Demonstrated contributions to research outputs

KEY RELATIONSHIPS (Internal & External):**Internal**

- Report to Line Manager/Project Lead
- Head of Department
- Other members of the Research Team including PhD researchers
- Members of the university from other departments, such as finance and HR

External

- Other organisations involved in the research project, including but not limited to international bodies with an interest in open scholarship e.g., the Framework for Open and Reproducible Research Training (FORRT)

PERSON SPECIFICATION

Essential	Desirable
<p>Experience</p> <ul style="list-style-type: none"> • Experience collecting qualitative and/or quantitative data • Experience analysing qualitative and/or quantitative data • Understanding/experience of open research practices (e.g., preregistration, power analyses, data sharing, etc.) <p>Skills</p> <ul style="list-style-type: none"> • Understanding of the research cycle • Ability to build and communicate through networks • Ability to evidence initiative • Good timekeeping and planning • Verbal and communication skills <p>Qualifications</p> <ul style="list-style-type: none"> • A masters degree in psychology or related discipline <p>Personal attributes</p> <ul style="list-style-type: none"> • We are looking for people who can help us deliver the values of the University of Greenwich: Excellence, Determination, Inclusivity, Ambition and Creativity • Persistence and conscientiousness • Passion for challenging inequalities • Ability to work independently under supervision 	<p>Experience</p> <ul style="list-style-type: none"> • Experience in the dissemination of academic research • Experience of research across different disciplinary fields • Involvement in, or contributions to, diverse research networks <p>Skills</p> <ul style="list-style-type: none"> • <p>Qualifications</p> <ul style="list-style-type: none"> • N/A <p>Personal attributes</p> <ul style="list-style-type: none"> • N/A