

## JOB DESCRIPTION

<b>Job Title:</b>	Lecturer/Senior Lecturer in the Quantity Surveying	<b>Grade:</b>	AC2/AC3
<b>School:</b>	School of Engineering and Built Environment	<b>Soc code</b>	2311
<b>Role reports to:</b>	Head of School		
<b>Direct Reports</b>	None		
<b>Indirect Reports: Other Key contacts:</b>			
<p>This role profile is non-contractual and provided for guidance. It will be updated and amended from time to time in accordance with the changing needs of the University and the requirements of the job.</p>			

### **PURPOSE OF ROLE:**

This is a key role for the effective delivery of the School's programmes and enhancement of student experience. It requires an innovative approach to course delivery and student support making full use of information technology but also applying theory to practice through structured lectures, project orientated work and case studies; site visits and other non-classroom-based activities.

The primary purpose will be to design, develop, deliver and administer courses, enable the review and accreditation of those courses where applicable and provide academic and pastoral care to students registered on programmes, enhancing student experience whenever the opportunity arises. Desirably, post holders will also be expected to generate income through enterprise, consultancy and CPD activities. Overseas travel may be required.

The post holder will be required to undertake high quality research resulting in externally generated funding and peer-reviewed journal outputs in safety, health or environment, or another area of importance to the faculty research group.

### **KEY ACCOUNTABILITIES:**

The post-holder will be based within the Construction/Built Environment Portfolio but will be expected to work with other portfolios within the School of Engineering and the Built Environment. The post is currently located at Queen Mary Court in Greenwich. The successful candidate will be expected to work at any of the University's campuses and may be required to work in one of the School's overseas centres.

### **Team Specific:**

- Contribute to the delivery of high quality, innovative and effective teaching in both our Greenwich and Medway campuses, adopting new teaching initiatives, including inclusive approaches to setting and marking assessment.
- Work proactively on specific research topics aligned to your own and the Faculty's research interests.
- Contribute to the work of the portfolio team and fully participate in the team activities.
- Contribute to the development and continual improvement of programmes and courses, and participate fully in programme reviews and approvals.
- Lead on personal and academic tutoring of students.
- Lead and support others in the design and development of new programmes / modules.
- Contribute to curriculum design and enhancement within the school.
- Lead/contribute to the delivery of external accreditation activity.
- Contribute to the integration of enterprise work/research and scholarship and activities into teaching or professional training materials.
- Participation in the delivery of new courses, including CPD and degree apprenticeships, integrating enterprise, innovation, or external engagement activities.
- Contribute to subject, professional and/or pedagogical research leading to the publication and / or dissemination of original work.
- Participate fully in the learning and quality process including preparation for and attendance at Progression and Award Boards, Subject Assessment Panels, Examination Scrutiny Panels, Learning and Quality meetings, extenuating circumstances panels, plagiarism panels and other meetings necessary for the effective operation of the School, Faculty and University.
- Contribute to the research profile of the academic unit and to the REF submission of the appropriate engineering research group.
- To contribute and initiate the development of funding bids which contribute to the acquisition of internal and external resources to fund research, enterprise, or teaching projects.
- Contribution to the continuous improvement of the student experience or lead programmes / modules effectively including adopting a responsive approach to students.
- Effective cross working with Professional Services to support students.
- Contribute to relationship management and engagement with key external bodies for teaching at a regional and national level, the national or regional public / cultural sectors / business, industry / professional bodies in relation to teaching, research or enterprise.
- Maintain effective, high quality and productive working relationships with professional bodies and employers.
- Supervision of undergraduate and postgraduate students.
- Work with other academics and lead the development of new courses, programmes and learning experiences in the school's discipline areas, developing the subject area and sharing best practice across the Faculty and University.
- Work with other academics and the administrative teams to deliver excellent student care and support student success and employability.

- Contribute to the general academic administrative work of the school.

**Generic:**

- Assist the Engineering Team in achieving the School's KPIs and University's [Strategy](#). The continual improvement of student experience will be a key activity for all teaching staff and will form an important part of this role within the School.
- Contribute to School plans, activities and efficient working practices.
- Participate in visit to schools, local community groups, public engagements, and related activity.
- Demonstrate a commitment to equality, diversity and inclusion through teaching practice and / or engagement with University's initiatives.
- Contribute to peer review and School-based teaching development activities.
- Promote your work and represent your discipline and the work of the University internally and externally, and take a proactive approach to ethical, good practice.
- The post-holder will be required to act as personal tutor for students and undertake any necessary training to prepare for this activity.
- The post-holder will make a major contribution to other aspects of the portfolio's activities and will be expected to attend meetings and other events both within and outside the School as required and will be expected to interact with a range of organisations including professional bodies, employers, schools and colleges.

**Managing Self**

- Develop expertise in inquiry / research-informed teaching with an increasing degree of autonomy.
- Keep abreast of developments within the field and seek continuous improvement of own professional practice.
- Actively participate in established professional development framework activities.
- Behave in a manner which reflects the University values and creates a positive environment for work and study.
- Maintain a high standard of student engagement and satisfaction.
- Seek to maximise the learning outcomes of students.

**Core Requirements**

- Adhere to and promote the University's policies on Equality, Diversity and Inclusion and Information Security;
- Ensure compliance with Health & Safety and Data Protection Legislation;
- Support and promote the university's Sustainability policies, including the Carbon Management Plan, and carry out duties in a resource efficient way,

recognising the shared responsibility of minimising the university's negative environmental impacts wherever possible

- Adhere to current legal requirements and best practice relating to digital content and accessibility, including Web Content Accessibility Guidelines when creating digital content.

**Additional Requirements:**

Candidate with extensive industrial experience who do not currently hold a PhD will be considered. The post-holder will normally be required to have a PG Cert or equivalent or be willing to register on the PG Cert offered by the University.

**KEY PERFORMANCE INDICATORS:**

Performance Indicators will be established in consultation with the Head of School as part of the post-holder's annual Appraisal and Professional Development Review.

**KEY RELATIONSHIPS (Internal & External):**

- Head of School
- Associate Heads of School for Student Success, and Research and Knowledge Exchange.
- Academic Portfolio Lead
- Overseas partners and link tutors
- Representatives of industry and professional bodies
- Other academic and administrative staff in this and other faculties and Schools of the University

**PERSON SPECIFICATION**

<b>Essential</b>	<b>Desirable</b>
<p><b>Experience</b></p> <ul style="list-style-type: none"> <li>• Teaching and/or research experience in one or more of the identified areas of specialism:               <ol style="list-style-type: none"> <li>i. Quantity Surveying</li> <li>ii. Contracts and Procurement</li> <li>iii. Quantity, Building or General Practice Surveying (RICS)</li> </ol> </li> <li>• Delivery and/or leading at undergraduate and/or</li> </ul>	<p><b>Experience</b></p> <ul style="list-style-type: none"> <li>• Postgraduate teaching / supervision.</li> <li>• Creating professional / community partnerships.</li> <li>• Ability to teach across disciplines.</li> <li>• Contributing to external accreditation activity.</li> <li>• High quality publications. Initiating the development of Research bids</li> <li>• Communicating effectively and delivering projects on a multi-disciplinary basis.</li> </ul>

postgraduate level in at least one of the above specialist areas.

- Conducting high quality, innovative and effective teaching on postgraduate and undergraduate programmes.
- Leading courses/modules effectively including adopting a responsive approach to students.
- Leading and contributing to subject, professional and/or pedagogical research and other scholarly activities in the above areas.
- Student care and pastoral provision

### **Skills**

- Excellent written and oral communication skills.
- A flexible approach to work.
- Willingness to develop new skills appropriate to the role.
- Self-motivated and able to work unsupervised.
- Effective team worker.
- Committed to a career in higher education.
- Good IT skills.

### **Qualifications**

- A higher degree (MSc / MA or higher) in a related discipline.

### **Personal attributes**

- We are looking for people who can help us deliver the [values](#) of the University of Greenwich:

### **Skills**

- Individual and /or collaborative income generation
- Application for research funding and other bids.
- Individual and/or collaborative consultancy work [where applicable].

### **Qualifications**

- PhD in a related discipline.
- Teaching Qualification (eg. PGCE in Higher Education)
- Willingness to register on a PhD programme

### **Personal attributes**

- N/A

Inclusive, Collaborative and Impactful	
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